

All bookings are subject to the following terms and conditions, agreed upon between KingFilm Productions and the client.

1. Unless agreed otherwise in writing, the client's fee should be paid in two parts. Firstly a non-refundable deposit of 50% of the total fee. Payment of the deposit, along with returning this completed form will act as confirmation of acceptance to the terms and conditions. **Payment period for deposit should be delivered within 7 days of receiving this contract. The remainder of the fee should be paid in full within 7 days of receiving the final invoice.**
2. Payment may be made by bank transfer, cheque or cash. For information on how to pay, please see the attached invoice, or alternatively cheques can be made payable to KingFilm Productions.
3. If payment is not received within 21 days of the invoice date, KingFilm Productions will automatically charge interest at a rate of 8% per annum, which will be added to the customer's account.
4. Any changes of shoot dates, locations, etc should be made with at least 7 days notice to allow for all members of the cast, crew and any other relevant body to reschedule.
5. If the client cancels the project with less than 7 days noticed, the full fee will be invoiced.
6. The KingFilm Productions 'Day Rate' is based on a 10 hour day.
7. Additional time working on a project will be charged at the normal rate as negotiated beforehand and added to the final invoice.
8. If travel expenses are necessary, the client is expected to contribute towards the cost of all essential crew, whether petrol and parking costs or public transport and taxi fares.
9. KingFilm Productions will provide each person involved with the project a Call Sheet with necessary information such as contact information for cast, crew, location addresses and local transport links.
10. The crew will require time before each shoot for briefing and setting up equipment, as well as an allocated time after for packing away equipment and collecting rushes. Any other location/project specific requirements will be declared in advance of the shoot. The crew are also entitled to suitable break time in respect to the hours work and demand of the tasks. Based on a typical shooting day, the crew will need 1 hour either side of the shoot to set up and pack away, with short breaks every two hours and at least a half hour lunch break.
11. If for any reason a member of the crew is unable to be present for a shoot, KingFilm Productions will ensure there is a replacement person of an equal standard.
12. The client will have no come back on the event of 'Acts of God' preventing or disrupting any stage of the project (including poor weather conditions).
13. Unless otherwise indicated, KingFilm Productions reserve the rights to all media shot for any project.
14. KingFilm Productions cannot be held liable for loss or damage caused as a result of third party action or failure.
15. KingFilm Productions reserves the right to refuse to use, publish or broadcast any information it considers obscene or morally unsuitable or which would breach copyrights, or which is libellous, defamatory or illegal. Should such a submission occur, the customer will be advised which information was deemed unsuitable, and requested to amend the information. If the customer can show good reason to use the "unsuitable" information, its inclusion may be considered.

16. KingFilm Productions cannot be held liable to any party for any errors on any medium after the customer has agreed in writing that the content is correct and accurate and should be posted, published or broadcast.
17. Customer contracts may be modified by agreement in writing at any time to add or delete services to better fit the customer's needs.